



Confederated Tribes of Warm Springs, Oregon
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December 27, 2018

Announcement of Vacancy on the Board of Commissioners of Warm Springs Housing Authority

The Confederated Tribes of Warm Springs is seeking interested persons who are willing to serve on the 5-member Board of Commissioners of the Warm Springs Housing Authority. Interested candidates must submit the following documents no later than **Fri., Feb. 1, 2019**: Letter of interest, resume, background check form, and credit check form. Applicants can pick up the credit and background check forms from the Executive Management office or download online at: <http://bit.ly/CTWSOBoardCommitteeInfo>. All documents must be submitted to Michele Stacona, Secretary-Treasurer/CEO, P.O. Box 455, Warm Springs, OR 97761 or dropped off at the Executive Management office.

Warm Springs Housing Authority Commission **1 Position**

400.22 Board of Commissioners.

To review WS Tribal Code, Chapter 40 Housing visit: <https://warmsprings-nsn.gov/bchapter/housing/>

1. The affairs of the Authority shall be managed by a Board of Commissioners composed of seven persons. A Board of Commissioners ("Board") composed of five persons shall manage the affairs of the Authority.²
2. The Board members shall be appointed, and may be reappointed, by the Tribal Council. A certificate of the Secretary-Treasurer of the Tribal Council as to the appointment or reappointment of any commissioner shall be conclusive evidence of the due and proper appointment of the commissioner.
3. A commissioner may be a member or nonmember of the Tribes, and may be a member or nonmember of the Tribal Council.
4. No person shall be barred from serving on the Board because he/she is a tenant or homebuyer in a housing project of the Authority; and such commissioner shall be entitled to fully participate in all meetings concerning matters that affect all of the tenants or homebuyers, even though such matters affect him/her as well. However, no such commissioner shall be entitled or permitted to participate in or be present at any meeting (except in his capacity as a tenant or homebuyer), or to be counted or treated as a member of the Board, concerning any matter involving his individual rights, obligations or status as a tenant or homebuyer. No employee of the Tribal Housing Department may be a member of the Board.
5. The term of office shall be four years and staggered: When the Board is first established one member's term shall be designated to expire in one year, two members' terms shall expire in two years, two members' terms shall expire in three years, and the last two members' terms shall expire in four years. Thereafter all appointments shall be for four years, except that in the case of a prior vacancy, an appointment shall be only for the length of the unexpired term. Each member of the Board shall hold office until his successor has been appointed and has qualified.
6. The Board shall elect from its members a Chairman of the Board. The Board shall elect from among its members a Vice-Chairman, and a Secretary, and a Treasurer; and any member may hold two of these positions. In the absence of the Chairman, the Vice-Chairman shall preside; and in the absence of both the Chairman and Vice-Chairman the Secretary-Treasurer shall preside.
8. Commissioners may receive a stipend for their performance of duties to be set by the Commission and reviewed by HUD and to be paid from federal funds.
12. The Board shall have authority to exercise, by majority vote of those present and voting, any and all powers delegated to the Authority by this Housing Code or any amendments thereto, except as provided in WSTC 400.025(5)(a) for the adoption of obligation resolutions.
13. Meetings of the Board shall be held at regular intervals as designated by the Chairman of the Board. Emergency meetings may be held upon 24 hours' actual notice and business transacted, provided that a quorum of the Board concur in the proposed action.
14. Board members are expected to meet minimum attendance requirements for meetings. Failure to meet the following minimum attendance requirements shall be deemed a resignation by the Board member and the Board may, at its option, accept such constructive resignation and request the Tribal Council to fill the vacancy: (a) Failure to attend three consecutive regular meetings. (b) Failure to attend at least 75 percent of all regular meetings held in a calendar year.

