



Confederated Tribes of Warm Springs, Oregon
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December 27, 2018

Announcement of Vacancies on the Joint Health Commission

The Confederated Tribes of Warm Springs is seeking interested persons who are willing to serve on the 7-member Joint Health Commission. Interested candidates must submit the following documents no later than Fri., Feb. 1, 2019: Letter of interest, resume, background check form, and credit check form. Applicants can pick up the credit and background check forms from the Executive Management office or download online at: <http://bit.ly/CTWSOBoardCommitteeInfo>. All documents must be submitted to Michele Stacona, Secretary-Treasurer/CEO, P.O. Box 455, Warm Springs, OR 97761 or dropped off at the Executive Management office.

Joint Health Commission

2 Positions

Health Care Community Commissioners (1), Health Care Community Commissioners (alternate)

BYLAWS OF THE WARM SPRINGS JOINT HEALTH COMMISSION (abridged)

Section 1 AUTHORITY, PURPOSES, AND DURATION

1.2 Purposes. The purposes of the Commission are:

- (a) to plan, coordinate, monitor and evaluate the delivery of health care services provided by the Tribe and by the IHS on the Warm Springs Reservation;
- (b) to create an opportunity for consultation, cooperation, coordination, and participation between the Tribe and the IHS to maximize the beneficial use of the joint resources available and to enhance the delivery of health care services on the Warm Springs Reservation; and
- (c) to use the Commission to advance the existing Joint Venture relationship between the Tribe and the IHS which is aimed at maximizing human and other resources for the improvement of health of the Warm Springs community.

Section 2 DUTIES AND RESPONSIBILITIES

2.1 Duties and Responsibilities of the Commission include the following:

- (a) Meet at least quarterly at agreed-upon times and locations to be determined by the Commission.
- (b) Adopt Bylaws governing the operation of the Commission which provide for the election of a Commission chairperson, Commission vice-chairperson, and Commission secretary.
- (c) Maintain records of meetings and resolutions.
- (d) Plan, oversee and assess the implementation of a Joint Comprehensive Plan for the Delivery of Health Services to the Warm Springs Indian Reservation ("Joint Comprehensive Plan"). Provide regular review and recommendations to the IHS and the Tribe for changes to improve the Joint Comprehensive Plan.
- (e) Establish budget and financial goals, including, as appropriate, recommended levels of reserves, working capital and ratio of cyclical spending to overall revenue. Review budgets and make recommendations to the Tribal Council and the IHS Area Director.
- (f) Adopt annual short-term health program strategies, priorities, and action plans consistent with the Joint Comprehensive Plan goals based on health risk appraisals, health status indicators and available resources. *See Joint Comprehensive Plan, p. 62, no. 5.*
- (g) Develop financial goals associated with collections and efficiencies, and investment goals related to development, special projects, equipment, and building improvements that will provide a return in terms of health status, financial savings, or other value to the program.
- (h) Recommend program design changes, and review design and documentation of collaboration between programs to assure maximum coordination and cooperation. *See Joint Comprehensive Plan, p. 63, no. 7.*
- (i) Review and analyze reports and information provided for by the Joint Comprehensive Plan and request additional data collection and reporting as deemed appropriate. *See Joint Comprehensive Plan, p. 63, no. 8.*
- (j) Monitor progress and compliance with standards set forth in the Health Program Descriptions and Accountabilities.
- (k) Within the framework of the Joint Comprehensive Plan, establish appropriate benchmarks and time lines to evaluate outcomes, including review of accreditation reports and recommended corrective actions.
- (l) Adopt priorities for research and documentation
- (m) Review, recommend, and monitor strategic alliances and key relationships.
- (n) Identify opportunities for participation in policy development at the local, state and national levels and report such matters to the appropriate representatives of the Tribe and IHS.



2.2 Annual Meeting with the Tribe and IHS. On an annual basis, during the month of January, the Commission shall meet with the Tribal Council and the IHS Area Director to discuss the progress of the Commission, future endeavors of the Commission, and any recommendations for the Commission by the Tribe or the IHS. Additionally, the Commission shall conduct a Warm Springs community forum to communicate directly with the community to better understand health needs and concerns.

Section 3 Commissioners

3.1 Membership of Commission. The membership of the Commission consists of seven commissioners: two Tribal representatives, two IHS representatives, and three volunteer health care community representatives.

3.4 Health Care Community Commissioners. The three Health Care Community Commissioners will be invited to participate on the Commission by the Tribe after consultation with IHS. To enhance continuity and stability of the Commission, the Health Care Community Commissioners shall serve staggered terms with their initial terms being one, two, and three years, respectively. All terms thereafter will be three years in duration with one Health Care Community Commissioner's term expiring every year. There shall be no limit to the number of terms a Health Care Community Commissioner may serve on the Commission so long as they remain invited to serve on the Commission by the Tribe. A Health Care Community Commissioner may resign at any time by delivering written notice consistent with Section 10 to the Commission, the Tribe, and the IHS. Such resignation shall be effective immediately unless the notice specifies a later effective date and that date is approved by the Commission. A Health Care Community Commissioner may be removed with or without cause at any time by Tribal Council. If there is a vacancy of a Health Care Community Commissioner position, the Tribal Council will fill that position after consultation with the IHS.

3.5 Compensation of Commissioners. No Commissioner shall receive compensation for his or her service on the Commission.

